

## **One-on-One Counseling: A Service of the VDBA Procurement Assistance Team**

*If you are struggling with registering with or using eVA, the Virginia online procurement tool ....*

*If you want to improve the marketing of your products or services to government purchasers ....*

*If you want to become more proficient in utilizing eVA tools and reports ....*

Then, one-on-one assistance from the Procurement Assistance Team may be the answer to your needs. VDBA Procurement Assistance staff members are available on a rotating basis around the state, in VDBA's Richmond offices and by phone for counseling appointments with individual businesses.

One-on-one procurement counseling can be arranged by contacting the Virginia Business Information Center (VBIC) at [vbic@vdba.virginia.gov](mailto:vbic@vdba.virginia.gov) or toll-free, 1-866-248-8814. VBIC will connect you with a member of the procurement team and a mutually agreeable one hour session will be scheduled.

Before you call to schedule a one-on-one session, be sure to check the VDBA [Events Calendar](#) for upcoming local procurement seminars where you can receive training, schedule an appointment, and/or utilize our helpful "internet café." Your counseling opportunity may be closer than you think!